

You wish to submit a demand in:

- Career Transition,
- Clinical Research,
- PhD Fellowship,
- Grant,
- Emergence,
- SHS,
- Conference mobility,
- Working Visit

You will then be required to submit an online application via the France Sclérose en plaques website. The applications can be found in the “Espace chercheurs” – in the section “Calls for proposals”: <https://www.france-sclerose-en-plaques.org/fr/79-calls-for-proposals.html>.

Each call has its specific file, which you will be required to download and complete.

Please, read carefully the specific **eligibility criteria** for each type of call.

A single file, containing all of the necessary information, should be joined as an attachment. It is useless to send any additional documents separately as they will not be transmitted to the expert(s) analyzing your proposal.

How to fill out the online form:

1) **Choose your language** : English

2) **Your contact details:**

- a. If you already have a « login” and a “password”, enter them directly. If you have previously registered for a congress or if you have submitted a project for a call for research proposals, you will have login details. If you don’t know your login details, they can be requested by sending an email to scientific@francesep.org.

Please: check if your contact information is still correct.

- b. You don’t have your login details: enter information into the form as requested

3) **Information :**

a. **Duration**

It depends on the type of call for proposals:

- 1 year for PhD fellowship and Grant
- 2 years for Career transition and SHS
- 2 or 3 years for Clinical research
- 3 years for EMERGENCE
- 1 to 6 months for the working visit
- 1 to 5 days for Conference mobility

b. **Type:**

Indicate which call for research proposals you are applying for (PhD fellowship, Grant, Clinical research, Career transition, EMERGENCE, SHS, working visit, Conference mobility).

c. **Research area:**

Indicate the area of your project. This classification is very useful to explain easily to donors and people affected by the disease what you want to determine in your project.

- Identify risk factors
- Understanding Pathophysiology
- Restore functions
- Stop/slow down the progression of the disease
- Improve quality of life

d. **Field of research**

Indicate the field of research of your project: neurobiology, clinical research, imaging, epidemiology, ... For SHS, indicate "clinical research".

e. **Project title FR** (150 characters max):

Indicate the title of the project **in French**. This must be **understandable by lay audience**. It does not necessarily have to be a translation of the English title of the project.

f. **Abstract FR** (1500 characters max):

This abstract should be written in French for lay audience. This summary will be used by France Sclérose en plaques for all types of communication (website, newsletter, media, donors, etc.) once the project has been selected for financial support.

g. **Project title EN** (150 characters max):

Indicate, **in English**, the precise title of your subject. This will be sent to the reviewers of your project.

h. **Abstract EN** (1500 characters max):

This will be a scientific summary of your project which is to be **written in English**. It should be **identical** to the abstract you included in the **file** that you downloaded from the website.

i. **Objectives:**

Indicate, in **French**, with 3 to 5 sentences, what are the **objectives** of your project. These points should be **understandable by lay audience**. They will be used by France Sclérose en plaques for its own communication if the project is funded.

j. **Other participants:**

Indicate the first and last name, the title, the institution, the postal and email address of the potential collaborators of the project. PhD fellowship and Career transition candidate should indicate the first and last name of the supervisor of the project.

k. **Institutes:**

Indicate the name and address of the institute(s) which will have the **responsibility of managing the supporting funds** and with whom a convention will be signed. Note that only public research institutes are allowed to receive fund from France Sclérose en plaques.

l. **Suggested reviewers:**

Indicate the first and last names, institute, country, and email addresses of potential reviewers.

Note: Any researcher or clinician who has collaborated with the PI and collaborators within the 5 years preceding this request should be excluded.

m. **Reviewers not expected:**

Indicate any reviewer you do not wish to analyze your project. Please specify his/her research institute (name, city, and country) to avoid contacting someone from the same research/medical center.

n. **Attach a file:**

Join the project file (named “Last name First name - Project”) that you have downloaded and completed.

o. **Amount requested:**

Indicate the total amount (running costs, salary, etc.)

p. **Comments:**

In this space you can give all complementary information that you feel necessary.

If you have any questions, please contact Emmanuelle Plassart-Schiess :
e.plassart@francesep.org.